

# REGISTRATION FORM

DATE: March 25 – 26, 2004

LOCATION: Washington DC Convention Center, 801 Mount Vernon Place, NW, Washington, DC 20001

## REGISTRANT INFORMATION

**PLEASE USE ONE REGISTRATION FORM FOR EACH ATTENDEE.** PLEASE PRINT OR TYPE NEATLY. PROVIDE INFORMATION AS YOU WOULD LIKE IT TO APPEAR ON YOUR BADGE. ALL FEES ARE IN U.S. DOLLARS.

Name \_\_\_\_\_

Nickname \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

## REGISTRATION FEES

REGISTER BY	MARCH 4, 2004	MARCH 11, 2004	ON-SITE
<b>Attendee</b>	\$250.00	\$325.00	\$350.00
<b>DOT/FAA/Student</b> (includes all activities)	\$195.00	\$245.00	\$270.00
<b>Observer*</b> (meetings only (Federal/School ID Required))	\$0	\$0	\$0
<b>Press**</b> (Valid Press ID Required)	\$0	\$0	\$0

Total amount enclosed \$ \_\_\_\_\_ (U.S. Dollars drawn on a U.S. bank)

**PLEASE ENCLOSE PAYMENT WITH REGISTRATION.**

*\*Available to US DOT/FAA/college students. Does not include luncheon or any food and beverage service.*

*Note: Federal contractors are not considered US DOT/FAA employees for registration purposes.*

*\*\*Available to working press. Does not include luncheon or any food and beverage service*

## FORM OF PAYMENT

☐ **Check** enclosed made payable to ACI-NA (U.S. Dollars drawn on a U.S. bank)

**REGISTRATION IS NOT COMPLETE UNTIL FULL PAYMENT IS RECEIVED.**

☐ **Purchase Order Number** \_\_\_\_\_ (please attach a copy)

☐ **Wire Transfer** (please call ACI-NA at 202/293-8500 for instructions) ☐ **Credit Card** ☐ Mastercard ☐ Visa ☐ Amex ☐ Diners Club

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name as it appears on Card \_\_\_\_\_ Signature \_\_\_\_\_

*Registrations paid after Thursday, March 11, 2004 will be charged the on-site registration fees.*

*All registrations must be paid in full before conference materials are received; ACI-NA cannot invoice you or your company.*

**HELP US PLAN** I will attend one of the following concurrent breakout sessions on Friday, March 26 (please check one):

☐ Combined: Large Air Carriers – Regionals/Commuters ☐ Air Cargo ☐ Airports/Infrastructure ☐ General Aviation

## SPECIFICS

**ADA** ☐ Please check here if you require special assistance to fully participate in this meeting.

**Hotel Reservations** Please call The Renaissance Washington DC Hotel directly at 202/898-9000 or 800/228-9290 to make room reservations. Be sure to identify yourself as attending the FAA Conference to receive the special rate of \$179 plus tax single or double occupancy. Please note that the hotel cutoff date is Monday, February 23, 2004. Reservations made after this date can only be accepted on a space and rate available basis.

**Official Airlines** Take advantage of discounted fares on American and United. Call American at 800/433-1790 and refer to Index Number 16796. American offers 5% off first class and excursion fares or 10% off Y26 coach fares. In many markets zone fares, which do not require a Saturday night stayover, may apply. Call United at 800/521-4041 and use Meeting ID Code 552TJ. United offers 5% off discounted fares and 10% off coach, including restrictions. Fares are good 3 days before and 3 days after the meeting dates.

**Rental Cars** If you plan to rent a car during your stay, please take advantage of ACI-NA's discounts with Dollar, Alamo and Hertz. Call Dollar Rent A Car at 800-800-0044 and use CD # AC1775 to receive special discounts. You can also access Dollar on the web at [www.dollarcar.com](http://www.dollarcar.com). Alamo offers ACI-NA attendees special car rental rates and include unlimited mileage. For reservations, call Alamo at 800/732-3232 or visit [www.alamo.com](http://www.alamo.com). Be sure to request Group ID #307347 and rate code GR at the time of reservation. Call Hertz at 800/654-2240 (800/263-0600 in Canada) and use CV # 023Y0009 to receive special rates.

**Refund Policy** Registration fees will be fully refunded if written notice is received at ACI-NA no later than Thursday, March 4, 2004. After March 4, all refunds will have a processing fee of \$75 per person deducted. No refunds will be issued on cancellations received after Thursday, March 11, 2004. All no-shows will be billed.

*NOTE: ACI-NA reserves the right to cancel this program if the number of registrations is insufficient. In that event, we will notify call registrants and refund the registration fees in full. However, any costs incurred by the registrant, such as hotel or airline cancellation penalties, are the responsibility of the registrant.*

## YOU CAN REGISTER BY

**INTERNET** [www.aci-na.aero](http://www.aci-na.aero)

**FAX** 202/466-5555

**MAIL** ACI-NA, 1775 K St., NW, Suite 500  
Washington, DC 20006

**PH** 202/293-8500